

FACTS:

Course Access Period: 12 months

Course Delivery: Online

Requirements: PC (not MAC)

Prospective Job Titles:

- Finance Administrator
- Accounts Assistant
- Accounts Clerk

Click each title to see current job vacancies.

Average Salary:

- Finance Administrator/
- Accounts Assistant/
- Accounts Clerk:
£15-20k p.a.

Finance Package



What's in the package?*

- Finance and Accounting Essentials for Non-financial Professionals
- Accounting Fundamentals
- Budgeting Essentials
- Auditing Essentials
- Capital Budgeting Essentials
- Outsourcing Financial Activities
- Using Audits to Help Prevent Business Fraud
- Increasing Cash Flow in Times of Need
- Attracting New Investors - Keeping Presentations Focused
- Accounting for Sales Returns
- What's Your Gross Profit Margin Really Saying?
- Recognising The Value of Intangible Assets
- Recession: How it Affects Business
- Deconstructing the Balance Sheet
- Assessing Non-recurring Items in Income Statements
- The Time Value of Money: Possible Pitfalls
- Basic Business Math

[*Click here for more details.](#)